



**LAKES AREA REALTORS® ASSOCIATION**  
1560 N. Country Club Parkway - Elkhorn, WI 53121  
(262) 723-6851

**LakesRealtors.com**

**LAKES AREA REALTORS® ASSOCIATION**  
**Application For Membership Instructions**

Before completing this application for membership, please take moment to review the following:

1. Please type or legibly write the answers to all questions on the application form.
  2. When returning the application form and other documents, applicant must enclose a check or include credit card billing information for the application fee plus the current dues. The amount due will be provided by your managing broker or the LARA office.
- Some applicants prefer to schedule an appointment to meet with staff at the LARA Office (262-723-6851.) Please do not assume the office is staffed, as meetings and events often require our staff to be away from the office.
3. All new agents at LARA member offices must apply for membership within 10 days of affiliation with the LARA member office.
  4. Upon receipt of the above items, LARA personnel will first review the documents and if completed satisfactorily, process the applicant's provisional membership. MLS will be notified of the new member's status and send a welcome e-mail with sign-on information within 24 business hours of notification.

LARA staff will publish the applicant's name in the monthly roster update, requesting written comment from general membership regarding the applicant's membership, and the Board of Directors will be notified of each applicant's membership request.

5. Applicants will receive e-mail notification of the next mandatory new member orientation program. All applicants agree to attend this program within 100 days and take the online NAR Code of Ethics portion (at nar.realtor) by signing the Application for Membership. Applications are given two opportunities to attend. Should you fail to complete this requirement of membership, your membership application will become null and void. Should you desire to reapply for membership, all fees for new members will be re-assessed.

Individuals who are currently REALTORS® who are transferring membership from another association, or who are applying for Secondary membership are exempt from this requirement

6. At the close of the orientation program, you will participate in the ceremony for induction into membership. It is at this time you are authorized to use the REALTOR® name and trademark.

Should you have any questions about the application process, the procedures outlined above, or about the Association in general, please feel free to contact the LARA office.

Thank you.

**LAKES AREA REALTORS® ASSOCIATION**  
**Application For Membership**

Applicants for Primary, Secondary, or Designated REALTOR® membership are required to complete this entire application.

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**SECTION I**

**Name** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Office Address:** \_\_\_\_\_

**Office Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Preferred Address for Mailing:**  Office  Home (If none checked, all NAR, WRA and LARA mail will go to Office.)

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I hereby apply for REALTOR® ( Primary;  \*Secondary;  DR;  Local Only) membership in the above named association, and enclose my check (or credit card payment) in the amount of \$\_\_\_\_\_ which I understand will be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the orientation course of the above named association, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual of the Association and the Constitution, Bylaws, and Rules and Regulations of the above named association, The WISCONSIN REALTORS® ASSOCIATION, and the NATIONAL ASSOCIATION OF REALTORS®. I further agree to complete satisfactorily a reasonable and nondiscriminatory written examination covering such code, constitutions, bylaws, rules and regulations, and duty to arbitrate. \*Secondary membership applications must include a Letter of Good Standing from the existing board. Board staff are familiar with this requirement and will provide electronically in most cases. \*\*\$10 WRA Foundation and \$35 RPAC are optional fees.

I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the association, through its membership committee or otherwise, to invite and receive information and comment about me from any member or other person, and I agree that any information and comment furnished to the association by any member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

Applicant acknowledges that the association will maintain a membership file of information which may be shared with other boards/associations where applicant subsequently seeks membership. This file shall include: previous applications for membership; all final findings of Code of Ethics violations and violations of other membership duties within the past three (3) years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid financial obligations to the association or its MLS. Applicant acknowledges that if accepted as a member and he/she subsequently resigns or is expelled from membership in the association with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verification that he/she will submit to the pending ethic or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may conditional renewal of membership upon his/her payment of the award, plus any costs that have been established previously as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

**I agree that, if accepted for membership in the association, I shall pay the fees and dues as from time to time as established.** Note: Dues paid to the Lakes Area REALTORS® Association are not tax deductible as charitable contributions, but portions of such payments may be tax deductible as ordinary and necessary business expenses.

**Dated** \_\_\_\_\_ **Signed** \_\_\_\_\_

**SECTION II**

Wisconsin Dept. of Regulations and Licensing Number \_\_\_\_\_  
Are you a Broker? [ ] Salesperson? [ ] Other? [ ] \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Position with firm: Principal [ ] Partner [ ] Corporate Office [ ] Employee [ ] Independent Contractor [ ]  
Branch Manager [ ] Other [ ] \_\_\_\_\_

**SECTION III**

1) Do you hold, or have you ever held, a real estate license in any other state? Yes [ ] No [ ]  
If yes, please specify name of state and license number \_\_\_\_\_

2) Has your real estate license, in this or any other state, been suspended or revoked? Yes [ ] No [ ]  
If yes, attach separate sheet with complete history of case.

3) Are there any pending or unresolved complaints, or have there been within the past three years, any complaints against you or the firm with which you have been association before any state real estate regulatory agency or any other agency of government? Yes [ ] No [ ] If yes, attach separate sheet with history of case.

4) Have you ever been convicted of a felony? Yes [ ] No [ ] If yes, attach separate sheet with history of case.

5) Are you currently a member of another board or association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS® or have you held membership in another board or association within the past three (3) years? Yes [ ] No [ ] If yes, list each board and association where membership was held, type of membership held, and approximate dates of membership. \_\_\_\_\_  
If current member, applying for secondary membership, please provide Letter of Good Standing. [ ]

6) Have you been a user or subscriber in a Multiple Listing Service which is owned and operated by a board or association affiliated with the National Association of REALTORS® within the past three (3) years? Yes [ ] No [ ]  
If yes, list each board and association where membership was held, type of membership held, and approximate dates of membership. \_\_\_\_\_

7) Are you or any real estate firm in which you are a sole proprietor, general partner, or corporate officer involved in any pending bankruptcy or insolvency proceeding or have you or any real estate firm in which you are a sole proprietor, general partner or corporate officer been adjudged bankrupt in the past three years? Yes [ ] No [ ]  
If yes, attach separate sheet with history of case.

**SECTION IV**

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership, if granted.

Dated \_\_\_\_\_ Signed \_\_\_\_\_

FOR CREDIT CARD PAYMENTS FEES/DUES:

Total Amount Due: \$ \_\_\_\_\_  
Visa or Mastercard : # \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_  
Sec. Code: \_\_\_\_\_ Signature: \_\_\_\_\_\*

Signature authorizes LARA to charge the amount due shown here to the credit card indicated.